

IBC Meeting Minutes
 2/12/2026 12:00 PM
 CMRI Conference Room 28 & Teams

MEETING TIME RECORDS

Meeting start time: 12:05
Meeting end time: 13:21

VOTING MEMBER ATTENDANCE

Name of IBC Member	Committee Role	Late Arrival Time	Early Departure Time
Daniel Heruth	Chair, Animal Expert, Lab Rep		
Todd Bradley	Co-Chair, Lab Rep		
Paul Ramlow	BSO, Animal Expert, Lab Rep		
Tarak Srivastava	Lab Rep		
James Slaughter	Local Non-Affiliated		
Judy Dilts	Local Non-Affiliated		
Tamie Crutchfield	Occupational Health		

VOTING MEMBERS ABSENT

None			
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ALTERNATES PRESENT BUT NON-VOTING

Vivekanand Yadav	Alternate Lab Rep		
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NON-VOTING MEMBERS PRESENT

Foster St. Claire	AV & Ex-Officio		
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ADMINISTRATIVE STAFF

Saskia Miller	Director of the ORI		
Lizzie Short	Associate Director of the IBC		
Daniel Crabtree	Sr. IBC Manager		
Kelleigh Pearson	Administrative Project Coordinator		

QUORUM INFORMATION

Number of SAFETY members on the roster: 7

GUEST NAMES

Diana Acevedo, Arvand Akbari, Walker McKinney

Conflict of Interest (COI): Chair reminded the Committee to declare any COI.

Previous Meeting minutes approved: Yes

A motion to approve was made and seconded. The motion passed with 7 votes in favor.

BIOSAFETY COMMITTEE UPDATES

1. Biological Safety Officer (BSO) Updates

- a. The BSO reported an incident that occurred on February 11th outside of the laboratory area, but within the Research Institute, resulting in minor injury that did not require medical treatment. The BSO reminded the staff of the proper way to report incidents.

2. Office of Research Integrity (ORI) Updates

- a. The Associate Director, IBC reported that Member evaluations are currently in progress and that a summary report will be presented to the IBC upon completion.
- b. Introduction of the ORI Fellowship Program participants:
 - i. Diana Acevedo
 - ii. Arvand Akbari
 - iii. Walker McKinney

REVIEW OF SUBMISSIONS

Initial Protocol

3. Review of IBC00110

Title:	Training Protocol
Investigator:	Elizabeth Short
Submission ID	IBC00110 – ORI Training Protocol for IBC
Notes:	<p>The above protocol was prepared solely for the purpose of training IBC Members. The training focused on having Members enter “Reviewer Comments” directly into the electronic protocol. The Chair and Associate Director guided the Members through each of their comments and questions.</p> <p>No voting or official Committee business was conducted, as this session was intended exclusively for training.</p>

REVIEW OF OTHER AGENDA ITEMS

4. Review of Biosafety and Flow Cytometry:

Description:	The BSO will be presenting on biosafety considerations while conducting flow cytometry.
Notes:	<p>The BSO delivered a presentation on Flow Cytometry, highlighting key considerations for the IBC to evaluate during protocol review.</p> <p>Following discussion, the Committee thanked the BSO for the presentation and had no further questions.</p>

ACKNOWLEDGMENTS SECTION

The following items were approved outside of a convened IBC meeting. The Committee reviewed and acknowledged the following items during this meeting.

ID	Name	Specialist	Agenda Type
CR202600001	Continuing Review for IBC00103	Daniel Crabtree	Admin Approval
CR202600002	Continuing Review for IBC00104	Daniel Crabtree	Admin Approval
SAMEND202500000004	Amendment for IBC00074	Daniel Crabtree	Admin Approval
SAMEND2025000056	Amendment for IBC00089	Daniel Crabtree	Admin Approval
SAMEND202600001	Amendment for IBC00079	Daniel Crabtree	Admin Approval
SAMEND202600002	Amendment for IBC00091	Daniel Crabtree	Admin Approval
SAMEND202600003	Amendment for IBC00080	Daniel Crabtree	Admin Approval
SAMENDCR202500000009	Amendment/CR for IBC00105	Elizabeth Short	Admin Approval
SAMENDCR202600000001	Amendment/CR for IBC00093	Elizabeth Short	Admin Approval