

IBC Meeting Minutes
11/13/2025 12:10 PM
CMRI Conference Room 31 & Teams

MEETING TIME RECORDS**Meeting start time:** 12:08**Meeting end time:** 12:38**VOTING MEMBER ATTENDANCE**

Name of IBC Member	Committee Role	Late Arrival Time	Early Departure Time
Daniel Heruth	Chair, Animal Expert, Lab Rep		
Todd Bradley	Co-Chair, Lab Rep		
Paul Ramlow	BSO, Animal Expert, Lab Rep		
Tarak Srivastava	Lab Rep		
Judy Dilts	Local Non-Affiliated		
Tamie Crutchfield	Occupational Health		

VOTING MEMBERS ABSENT

James Slaughter	Local Non-Affiliated		
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ALTERNATES PRESENT BUT NON-VOTING

Vivekanand Yadav	Alternate Lab Rep		
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NON-VOTING MEMBERS PRESENT

Foster St. Claire	AV & Ex-Officio		
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ADMINISTRATIVE STAFF

Saskia Miller	Director of the ORI		
Lizzie Short	Associate Director of the IBC		
Daniel Crabtree	Sr. IBC Manager		
Kelleigh Pearson	Administrative Project Coordinator		

QUORUM INFORMATION**Number of SAFETY members on the roster:** 7**GUEST NAMES**

No guests at this meeting.

Conflict of Interest (COI): Chair reminded the Committee to declare any COI.

Previous Meeting minutes approved:

A motion to approve was made and seconded. The motion passed with 6 votes in favor, 1 absent.

BIOSAFETY COMMITTEE UPDATES

1. Biological Safety Officer (BSO) Updates

The BSO shared highlights from a recent biological safety conference. He noted that the primary topic of discussion was the impact of the government shutdown, which resulted in limited attendance by federal employees. Consequently, there were no policy updates.

2. Office of Research Integrity (ORI) Updates

The Associate Director, IBC reported that the NIH Office of Science Policy's IBC self-assessment has been completed and will be presented at the December 11, 2025 meeting.

REVIEW OF SUBMISSIONS

3. None.

REVIEW OF OTHER AGENDA ITEMS

4. Review of Minors in Research Labs Policy:

Description:	Initial documentation/publication. The Children's Mercy Research Institute is committed to providing educational opportunities, when they arise, to high school students participating in officially sanctioned educational programs. Principal Investigators are allowed to have high-school students perform work in a laboratory with appropriate training and monitoring. This policy establishes clear guidelines for the participation of minors (individuals under the age of 18) in research laboratory environments at the CMRI, ensuring their safety and compliance with institutional, legal, and regulatory standards.
Document for review:	<ul style="list-style-type: none">MinorsResearchLabs 09102025.docx
Relevant Policies:	<ul style="list-style-type: none">Requirements for Educational Participation of Students and Observers at Children's Mercy Hospital PolicyVisitor Injury or Illness Policy
Notes:	The BSO reported that the policy on minors in research laboratories has been sent to General Counsel for review. The Committee will wait for their assessment before completing its review. Once feedback is received, the policy will be distributed via email for Committee review and vote. Action Item: BSO to contact the Policy Manager to provide process updates.

	<p>The Associate Director, IBC asked if there were any changes to address.</p> <p>A member noted comments were added regarding Occupational Health and steps required prior to a minor entering the laboratory.</p> <p>Another member asked if additional training will be provided for PIs with minors in the laboratory. The BSO agreed this is a good suggestion and will explore options. The minor will still complete standard IBC required training, and PI training may be conducted in person.</p> <p>Discussion occurred on whether UV light should be considered a hazard. The BSO confirmed it can be and will be listed as such.</p>
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5. Review of Refresher Training: Entering Reviewer Comments:

Description:	The IBC Associate Director will be providing a refresher training on how to enter reviewer comments within a protocol.
Notes:	The Associate Director, IBC provided guidance on how members should enter reviewer comments in the mySafety electronic system and outlined expectations for completing this process prior to the IBC meeting.

ACKNOWLEDGMENTS SECTION

The following items were approved outside of a convened IBC meeting. The Committee reviewed and acknowledged the following items during this meeting.

ID	Name	State	Specialist	Agenda Type
CR202500015	Continuing Review for IBC00089	Approved	Daniel Crabtree	Admin Approval
IBC00107	Common link between cancer and infertility in men	Approved	Elizabeth Short	Admin Approval
SAMEND202500049	Amendment for IBC00077	Approved	Elizabeth Short	Admin Approval
SAMEND202500050	Amendment for IBC00074	Approved	Daniel Crabtree	Admin Approval
SAMEND202500051	Amendment for IBC00108	Approved	Elizabeth Short	Admin Approval
SAMEND202500053	Amendment for IBC00074	Approved	Daniel Crabtree	Admin Approval