TITLE: Shadow Experiences with Nursing

PURPOSE: To provide guidelines for hospital staff regarding students who desire to observe nursing in the hospital setting.

LOCATION/SCOPE: All (The Children’s Mercy Hospital and all of its affiliates)

CLINICAL DESIGNATION TO WHICH THIS APPLIES: Nursing

DEPARTMENT RESPONSIBLE FOR POLICY MANAGEMENT & EXECUTION: Patient Care Services

POLICY STATEMENT:

I. Contracts and Required Documentation
   A. Schools of Nursing who are contracted under the Children’s Mercy Hospital student affiliation contract are required to keep HIPAA and Health History Information on file. Students with observation experiences arranged by these Schools of Nursing will not be expected to complete additional paperwork.
   B. Students requesting an observation experience, not arranged by their school, or independent of a school affiliation, must be at least 18 years of age, graduated from high school, and enrolled in a nursing program or with a strong interest in nursing.
   C. Student records are kept confidential and not released except as may be required by law, legal actions, or authorization by the student.
      1. All records are sent to the Nursing School Clinical Manager to be retained for a period of ten years.
      2. Each student provides written program goals and objectives for their student observation. In some cases, these may be determined by the educational institution.
   D. Shadowing or observing students are not permitted to provide direct patient care.

PROCEDURE:

I. Students are required to complete the following documents:
   A. Agreement for Student Observation with Nursing. Students participating in patient care areas must provide documentation of:
      1. Two varicella (chicken pox) vaccinations at least 28 days apart or serological proof of immunity as evidenced by positive varicella IGG titers
2. Two MMR (Measles, Mumps, Rubella) vaccinations at least 28 days apart or serological proof of immunity as evidenced by positive IGG titers for each
3. Tetanus-Diphtheria-acellular Pertussis (Tdap): Proof of one Tdap vaccination (adult formulation) since 2005
4. Hepatitis B vaccination series history and Hepatitis B surface antibody titer. Can be waived if documented
5. TB screening, either:
   a) Two TB skin tests within 12 months of each other, the last test no greater than 12 months prior to experience, or
   b) TB titer (Interferon-Gamma-Release Assays) no greater than 12 months prior to experience
6. Proof of current seasonal influenza vaccination during the flu season, according to current CDC guidelines
7. Students medically unable to receive vaccine must have a declination included with other supporting documentation. Inability to be vaccinated may result in restriction of the student assignment location, at the discretion of Occupational Health and Infection Prevention and Control

B. Information About CMH Brochure Attestation Statement

II. Before the observation experience occurs, the Nursing School Clinical Manager or the Unit Education Coordinator reviews the Agreement for Student Observation with Nursing Form to assure that immunizations are current, and assures that the signed attestation statement from the Information About CMH Brochure has been submitted.

III. Each department provides orientation for students accepted into their department, which may include:
   A. Preceptor and assignment information
   B. Hospital property loaned to students including keys, lockers, uniform, etc.
   C. Attendance and schedule expectations

IV. Refer to the Visitor Injury and Illness Policy for student illness or injury.
V. The Unit Education Coordinator will add the student’s name to the Official Visitors List (Refer to Facility Access: Visitors Requesting Access to the Clinical Procedure Areas)

DEFINITIONS:

REQUESTS FOR DEVIATION FROM POLICY: Requests for deviation from this policy will be directed to the Administrative Council Sponsor for this policy or the Administrator on Call.

RELATED POLICIES:
Contract/Agreement Review Policy
Facility Access: Visitors Requesting Access to the Clinical Procedure Areas
Visitor Injury and Illness Policy

RELATED FORMS:
Agreement for Student Observation with Nursing
Information about CMH Brochure
REFERENCES:
CMS: State Operations Manual: Appendix A – Survey Protocol, Regulations and Interpretive Guidelines for Hospitals; Rev. 149, 10-09-15
Joint Commission Comprehensive Accreditation Manual for Hospitals

REGULATIONS:
CMS: §482.13 Condition of Participation: Patient Rights: A-0208 §482.13(f) (4)
CMS: §482.23 Condition of Participation: Nursing Services: A-0398 §482.23(b) (6)
CMS: §482.42 Condition of Participation: Infection Control: A-0756 §482.42(b)
The Joint Commission: Human Resources.01.04.01 EP 1
The Joint Commission: Infection Prevention.02.03.01 EP 1

KEYWORD SEARCH: nursing student, observation, shadow

POLICY CONTENT OWNER: Cheri Hunt, MHA, BSN, RN, NEA-BC,
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REVIEW PERIOD: 3 years

COMMITTEE REVIEW & APPROVAL:
Nursing Practice Council: 09/09, 02/12, 03/13, 03/16

FINAL APPROVAL:

Cheri Hunt, MHA, BSN, RN, NEA-BC Date
Senior Vice President for Patient Care Services/Chief Nursing Officer