

***APPLICATION FORMS FOR PROMOTION OF  
FULL-TIME NON-REGULAR (NON-TENURE)  
NON-PHYSICIAN And NON-CLINICAL PHYSICIAN  
FACULTY<sup>1</sup>  
2007-2008 PROMOTION CYCLE***

***UNIVERSITY OF MISSOURI – KANSAS CITY  
SCHOOL OF MEDICINE***

---

<sup>1</sup> Non-Regular faculty refers to those faculty who have non-tenure appointments. Non-clinical physician faculty are individuals whose primary responsibilities reside in teaching or research and have no clinical duties.

**UNIVERSITY OF MISSOURI-KANSAS CITY SCHOOL OF MEDICINE  
APPLICATION FORM FOR NON-PHYSICIAN FACULTY PROMOTION  
COVERSHEET AND CHECKLIST**

Name: **Simon, Stephen D.**

Terminal Degree: **Ph.D.**

Department: **Statistics**

Subspecialty: **None**

Institution/Hospital: **The Children's Mercy Hospitals and Clinics**

Current Faculty Rank: **Associate Professor**

Date of Current Appointment: **05/01/1996**

Years in Current Faculty Rank as of 07/01/2008:

**12 Years**

Requested Faculty Rank: **Full Professor**

Effective Date of Promotion: 07/01/2008

**CHECKLIST:**

The following items must be submitted with each application. Incomplete applications will be returned to the faculty member and may delay the evaluation process. The 2" notebooks provided to applicants have tabs which match those below. Please place documents under tabs as follows:

- Personal Information (Part I)
  - Personal Information Sheet
  - Faculty Self Assessment (not to exceed two single-spaced, typewritten pages.)
- Scholarly Activities Sheets (Part I)
  - Teaching w/Supporting Materials (additional materials which clarify/support scholarly activities)
  - Professional/Clinical Service w/Supporting Materials
  - Advancement of Knowledge (Research) w/Supporting Materials
    - 3 Reprints of Publications which best represent applicant's work (behind Research tab)
- List of External Scholars (a minimum of 5 External Scholars in the applicant's field who are not affiliated with UMKC SOM).

TWO SETS OF TEACHING EVALUATIONS, if applicable, (STUDENT, RESIDENT/FELLOW AND/OR OTHER TEACHING EVALUATIONS—SHOULD NOT BE PLACED IN BOOK, BUT CLIPPED OR BANDED TOGETHER SEPARATELY.

The faculty member will submit the above completed documents to (1) the Department's Promotion Committee, if there is one qualified to evaluate full-time non-regular, non-physician or non-clinical physician faculty; (2) the section head, chief, or director of applicants unit and/or (3) the Associate Dean of the affiliated institution for their review.

- Department Promotion Committee if applicable (Part II)
- Department Chairman and/or Director of Office or Section Report (Part II)
- Associate Dean's Report if applicable (Part II)

The Department's Promotion Committee, if there is one, the Department Chairman and Associate Dean are responsible for reviewing the entire application to ensure that the faculty member meets the basic criteria for his/her requested promotion. If the faculty member is qualified, the Department's Promotion Committee, if there is one, the Department Chairman and Associate Dean will attach their review to the application and forward the entire packet to UMKC SOM Faculty Affairs Director.